



LAKESHORE ATHLETIC SERVICES™

Athletic & Endurance Sports Event Operations Intern

Part Time Positions: April 2022 – November 2022

Summer Positions: May 2022 – August 2022

Position Summary:

Lakeshore Athletic Services, Inc. an industry leader in race management and production is seeking a hardworking, motivated college student to be part of our events production team. It is our goal to provide you with hands-on and relevant experience and knowledge in the sports management industry. Qualifications are based on the desire to be a part of all facets of the robust fast paced athletic event and road race industry. We will work with you to fulfill the requirements for college credit if necessary. This is a paid internship that is based out of our warehouse headquarters in Morton Grove, Illinois and promises to offer experience in customer service, event production logistics, event site supervision, and administrative duties that are compliant with current COVID guidelines.

Please contact Jobs@lakeshoreathleticservices.com and visit our website www.lakeshoreathleticservices.com

Job Duties:

- Event planning including staffing, logistics and implementation
- Assist Event Managers with communication with onsite operations staff
- Serve as client liaison in event planning and execution
- Set up and break down race equipment for events
- Create event plans and post race reconciliations
- Load and unload trucks
- Drive utility vehicles to and from event sites (must have a valid driver's license)
- Interact with clients in a professional and courteous manner

Education and Experience:

- Current enrollment in an accredited program at a College or University with degree emphasis in Sport Management, Event Management, Business Management, and or Hospitality
- Dependability- available for early morning weekend work
- Motivated to work in a fast-paced environment and ability to prioritize
- Display confidence to take initiative and problem solve
- Must be safety conscious and comply with company code of conduct
- Adhere to zero drug and alcohol tolerance